



Achieve Career Excellence Through Short-Term Certification Courses



Train yourself
Enhance Your Career,
Or Learn a New Skill



Train your team
Prepare your team
for a skill
enhancement



License the courses
Turn-key Courses
for Higher
Education Providers



**International
Recognized
Certification**



Learn from the world-class expert
| online learning | classroom training |



Contact Us

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TRAINING PROGRAMS 2025 ACHIEVERS QUALITY ACADEMY SDN BHD. (1116945-W)

OUR TRAINING PROGRAMS

MOST POPULAR TRAINING

Certification In Security Management
AI for Marketing and Advertising
Effective Credit Management & Debt Recovery
Certification In Counseling
Certification In Corporate Psychology
Master of Teaching (Early Childhood)
Become a Certified Real Estate Negotiator
Certified Graphic Designer for Freelancer
ESG Essentials: Sustainable Business Strategies
Diploma in Psychology
Team Building: Synergy Unleashed
Master of Business Administration
Fire Fighting Training & ERP Training
Competency Forklift Safety Training

ISO 9001 TRAINING

ISO 9001:2015 Quality Management System
ISO 9001 Lead Auditor
ISO 9001 Internal Auditor
ISO 9001 Lead Implementer
ISO 14001:2015 Environment Management System
ISO 14001:2018 Environment Management System
ISO 45001:2018 Occupational Health & Safety Management System
ISO 50001:2018 Energy Management System
ISO 37001:2016 Anti-bribery Management System
ISO 37001 Internal Auditor
ISO 13485:2016 Medical Devices Management System
ISO 13485 Internal Auditor
ISO 27001 Information Security Management System

LEGAL

Personal Data Protection Act (PDPA) 2010 & Implementing Compliance
Corporate Liability Provision 17A: Anti Bribery, Anti Corruption & Anti Money Laundering

BIG DATA AND IR4.0

Big Data Analytics
Data Analysis with Python Pandas Training
Industrial Revolution 4.0 Training

ADOBE TRAINING

Adobe Illustrator from Zero to Hero
Adobe Photoshop from Zero to Hero
Adobe Dreamweaver from Zero to Hero
Adobe InDesign from Zero to Hero
Adobe Premiere Pro from Zero to Hero
Adobe Flash from Zero to Hero
Adobe After Effects from Zero to Hero
Adobe Animate from Zero to Hero
Adobe Substance 3D from Zero to Hero
Adobe Audition from Zero to Hero

AUTODESK TRAINING

Autodesk AutoCAD from Zero to Hero
Autodesk Revit from Zero to Hero
Autodesk Fusion 360 from Zero to Hero
Autodesk 3D Max from Zero to Hero
Autodesk Maya from Zero to Hero
Autodesk Inventor from Zero to Hero
Autodesk Navisworks from Zero to Hero
Autodesk FormIt Pro from Zero to Hero

SAFETY AND HEALTH

Chemical and Scheduled Waste Management
Emergency Response And Preparedness
Hazard Identification, Risk Assessment & Control
Fire Safety Training and Basic Fire Fighting

SALES AND INTERNET TRAINING

Search Engine Optimisation and Search Engine Marketing
Content Marketing for Web, Mobile and Social Media
Presenting, Persuading And Winning The Deal
The Art of Influencing and Negotiation
Become a Certified Real Estate Negotiator

CUSTOMER SERVICE

The Art of Customer Service Management
Developing Internal Customer Services
Creating and Developing a Total Service Culture
Effective Ways Of Handling Complaints
How To Build Loyal Customer Relationship
Professionalism & Telephone Etiquette
Managing Conflict & Negotiation In The Workplace

BUSINESS PROGRAMS

Maximizing Performance via Inventory Management Strategy
Critical Thinking In Problem Solving & Decision Making
Performance Management: Managing Employee Performance
Leadership For Managers And Executives
Fundamentals Of Project Management
Leading In Complex & Volatile Business Environment
Maximising Performance via Inventory Management Strategy
Performance Management: Managing Employee Performance
Transformational Leadership for Peak Performance
Leadership Proficiency Training And Development
Crisis Communication Management
Developing Your Crisis Management Plan

ACCOUNTING AND FINANCE MANAGEMENT

Corporate Financial Planning and Management
Financial Analysis, Planning & Reporting Skills
Finance For Non-Finance Professionals
Understanding of Investment Management
Contemporary Investment: Cryptocurrency
Fundamentals Of Personal Finance & Contemporary Investment
Fundamental Of Malaysia Taxation For Entrepreneurs
Corporate Valuation Techniques
Effective Credit Management & Debt Recovery
Mastering Corporate Budgeting and Budgetary Control
Financial Management For Finance Professionals
Crisis Communication Management
Collection Strategies In A Tough Economy

HUMAN RESOURCE

Applications & Implications Of Employment Act 1955
Employment Law and Industrial Relations Matters
Amendments to Employment Act 1955
Malaysian Labour Law And Employment Act
Behavioural Based Interviewing Skills and Techniques
Human Resource Documentations And Policies
Compensation and Benefits Management
Workforce Performance Measurement and Appraisal
Setting Divisional, Departmental, Individual Key Performance Indicators
Managing Difficult Employees And Absenteeism & Conflict Management
Effective Employee Relations Handling

LEGAL TRAINING

Employment Law and Industrial Relations Matters
Drafting Commercial & International Contracts
Corporate Liability Section 17A – Implementing Adequate Procedure
Business Ethics Corporate Integrity And Anti Bribery & Corruption
Contract Administration and Management
Business Contracts: Dispute Resolutions, Arbitration & Mediation

LANGUAGE TRAINING

Business Communication in English (Speaking and Writing Skills)
Business English for Office
Business English Writing For Professionals
Writing Better Operations & Methods Manual, Policy And Circular
Communicate Clearly, Concisely & Completely

WELLNESS TRAINING

Anxiety, Depression, Stress Management, & Finding Our Purpose
Stress Management - An Individual And Organisational Perspective
Tactics and Strategies to Stress Management
Positivity at Work Place For Balancing Mental Health
Coping with Job Stress and Building Resilience

Our Modes of Training



MORE THAN 400 COURSES OFFERED

“Transforming Careers • Changing Lives”